

INFORMATION MANAGEMENT ASSOCIATION
MEETING MINUTES



20 October 2020 / 7:30 PM / WebEx

ATTENDEES

E-Board & Members

AGENDA

Last Meeting Follow-up

- X

New Business

- Kathy Hendrickson

NOTES

- Interview preparation
 - “Tell me about yourself”
 - They can see your GPA and internships on your resume
 - Don’t simply list these things
 - Use the opportunity to tell a story about you
 - Possible answer:
 - “I’m going to tell you 3 things about myself: ”
 - These 3 things should be stories that are prepared previously
 - Include things about yourself that showcase good skills; make them unique
 - “Describe your leadership style”
 - Even if you haven't been in a professional leadership position, you can have experiences in leadership without authority
 - Important leadership skills:
 - Communication (verbal and nonverbal)
 - Listening to others
 - “Where do you see yourself in 5 years?”
 - Onboarding is difficult and time-consuming
 - Usually takes about a year
 - You want to show you are in for the long haul
 - You don’t need to have everything figured out but you need to show that you have enough time to grow with the company your applying to
 - Upon arriving late to an interview/ something going wrong during an interview:

- Don't mention that you have too many commitments / are too busy for them
 - You should be considerate and ask whether or not they want to reschedule
 - Own up to it; be human
 - Can apologize for these things in your follow-up thank you email too
- "What are your weaknesses"
 - Don't want to sound too negative; turn it positive
 - Want to show that it is something you are working on
- "Why do you want to work here?"
 - You need to understand the company's culture
 - Ex. Cigna
 - Do not mention that they are an insurance company when they like to be recognized as a healthcare company
 - Ex. Slalom
 - They care about their people and giving back to the community
- Case interview questions
 - Designed for critical thinking
 - Ex. how many baseballs would it take to fill Fenway Park
 - Talk about what you would do to figure it out
- Negotiating salary
 - Consider your compensation package
 - Think about your location and the average salaries in that space
 - When you are reaching out to your recruiter
 - "Thank you for my offer, these are my follow up questions: "
- Who do you reach out to?
 - Write a thank you and ask if they can forward it to a hiring manager
- How long do you wait to send a thank you note?
 - Send it within 4-5 hours of your interview
 - However, ensure it is thoughtful
 - Write specific information about what you talked/ liked about the interview

ACTION ITEMS

- Reach out here:
 - Kathy Hendrickson
 - kathy.hendrickson@uconn.edu

NEXT WEEK'S AGENDA

- Slalom